



**CITY OF FOUNTAIN VALLEY**  
Department of Human Resources  
10200 Slater Ave  
Fountain Valley, CA 92708

<http://www.fountainvalley.org/jobs>

**INVITES APPLICATIONS FOR THE POSITION OF:  
Foreman- Sewer/Storm Drain**

*An Equal Opportunity Employer*

**SALARY**

\$33.46 - \$40.68 Hourly    \$5,800.57 - \$7,050.63 Monthly    \$69,606.86 - \$84,607.57 Annually

**FINAL FILING DATE:** Continuous

**DESCRIPTION:**

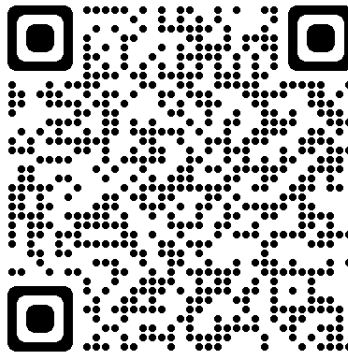
**SCHEDULED COLA INCREASES:**

**JAN 2023 - 4%, JULY 2023 - 3%, AND JAN 2024 - 4%**

**COME BE A PART OF OUR FAMILY AND SEE WHAT MAKES FOUNTAIN VALLEY A NICE PLACE TO LIVE AND WORK!**



Click me: [Join Our Team!](#)  
or  
Scan below:



**CLASS DEFINITION**

Perform a variety of skilled and supervisory work in the construction, maintenance, rehabilitation, operations, and reconstruction of the City's sewer and storm infrastructure and facilities.

**DISTINGUISHING CHARACTERISTICS**

This journey-level classification is distinguished with the incumbent performing more difficult tasks in sewer/storm drain maintenance and operations, which are performed with some independence within established policies, procedures, and techniques.

### **SUPERVISION RECEIVED**

The incumbent works under the general supervision of the Sewer/Storm Drain Supervisor and exercises the day-to-day functional supervision over assigned crew members.

### **JOB OVERVIEW**

- Lead, plan, participate in, and review the work of skilled staff responsible for the installation, maintenance, operation, cleaning, and repair of sewer and storm drain pipelines, laterals, catch basins and screens, stormceptors, siphons, manholes, lift stations and enhanced maintenance areas
- Train sewer service personnel, and check work in progress and upon completion, while ensuring safe work practices involving traffic controls and access to confined spaces
- Operate and maintain specialized equipment, including the Closed-Circuit Television (CCTV) camera, used for internal inspection of the City's sewer system
- Operate hydrojetter and CCTV camera, computer and inspection equipment to analyze the sources and locations of obstructions; and report the need for additional maintenance and repair work to access and repair sewer lines and storm drain pipes
- Read and review plans and blueprints, oversee construction, and assure work is completed as required and in compliance with various City, state, national and safety regulations
- Monitor, troubleshoot, resolve, and report problems involving the use of CCTV pipeline inspection and hydro vac flushing equipment
- Maintain a proper inventory of chemicals, materials, and supplies used for sewer maintenance and repair work
- Complete activity reports related to cleaning and flushing activities and sewer spills
- Track annual statistics related to service calls and CCTV reports related to sewer systems access and points of repair
- Assist in the development of work procedures related to field tasks
- Participate in confined space entries
- Participate and train in the installation of sectional liners for the sewer system
- Respond to, assist and report sanitation sewer overflows
- Install and repair sewer/storm pipelines
- Instruct and enforce proper care, handling, storage and transportation of hazardous chemicals
- Answer consumer questions regarding sewer service
- Operate trucks, backhoes, loaders, combination jetting vacuum trucks and various motorized and non-motorized equipment utilized in the sewer/storm drain industry, as needed
- Plan and coordinate work schedules
- Prepare and maintain pertinent reports and records
- Supervise, train, assign and review work assignments of Utilities staff, prepare performance evaluations, identify areas for improvement and work with the employee to meet department standards and establish work schedules
- Provide formal or functional supervision, including training, to subordinate employees in the proper use and care of equipment and proper safety procedures
- Maintain work, time, and materials records
- Enforce proper safety procedures and ensure Cal/OSHA and MUTCD regulations are followed
- Oversee and participate in the performance of emergency repairs, and respond to emergency calls after hours
- Identify root intrusion areas and apply root control treatment
- Manage sewer/storm drain work asset management software and work orders

### **OTHER JOB-RELATED DUTIES**

- Operate and maintain storm lift stations and sewage lift stations
- Plan, set up and monitor traffic delineations and road closures
- Inspect and coordinate with contractors on sewer-related construction and repair
- Requisition supplies and equipment, and assist in maintenance of inventories
- Set up, monitor and disassemble trench excavation and shoring equipment
- May assist water services crews in the construction and repair of water mains, meters, valves, and service lines, and responses to service leaks and water main breaks
- Perform other duties as assigned

## **QUALIFICATION GUIDELINES**

### **EDUCATION:**

- High school graduation or equivalent
- College coursework in water utility science with an emphasis on wastewater/environmental sanitation or a related field is highly desirable
- Previous supervisory education/experience is desirable

### **EXPERIENCE:**

- Five years of journey-level experience in Public Works operations, maintenance and repair of sewer/storm facilities preferably in a municipal setting, is required.

### **REQUIRED KNOWLEDGE AND SKILL LEVELS:**

- Previous journey-level experience in Public Works construction, maintenance and repair of sewer/storm facilities
- Principles of sewer and storm drain construction, inspection, and testing; cleaning methods; and elementary hydraulics
- Pipe installation, maintenance, and repair
- Read blueprints relating to sewer and storm drain mains, plans, standards and specifications
- Knowledge of Federal, State, County, and local rules, regulations, and standards affecting municipal waste and storm water departments
- Related work hazards and common safety rules and procedures as they apply to Public Works construction and maintenance
- Proper safety practices and procedures in maintenance for employees
- Skill in the use and maintenance of small hand tools, power equipment, and other sewer maintenance equipment
- Establish and maintain effective working relationships with other employees, City officials, contractors, and the public
- Communicate effectively verbally
- Customer service principles and techniques
- Understand and follow written and verbal instructions
- Plan, coordinate, and supervise unskilled, semi-skilled, and skilled subordinates
- Interpret and follow technical instructions and specifications relating to assigned work

### **REQUISITE ABILITIES:**

- Supervise and train subordinate employees and prepare employee performance evaluations
- Understand and carry out verbal and written instructions
- Prepare and maintain reports and records
- Safely operate vehicles, equipment, power and hand tools
- Implement and oversee preventative maintenance program for equipment, tools and machinery
- Perform heavy manual labor for extended periods and under unfavorable weather conditions

- Lift and carry heavy objects safely
- Respond to emergency conditions in all department functions
- Basic arithmetic calculations and the ability to take measurements
- Read and understand work orders, drawings, maps, etc.
- Interpret engineering plans and specifications
- Work with a variety of personnel, including full-time, part-time, and contract personnel
- Procedures for use of confined space entry, air quality monitoring equipment
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed

**LICENSES AND CERTIFICATION REQUIRED:**

- A valid California Class C Driver's License is required
- Possession of, or ability to obtain within the probationary period, a valid California Class B Commercial Driver's License with Water Tanker endorsement and Medical Certification is required at the time of appointment or within the probationary period
- A valid California Class A Commercial Driver's License for airbrakes and manual transmissions is highly desirable
- Possession of a valid California Water Environment Association (CWEA) Collection System Maintenance Grade II certification required at time of appointment and possession of, or the ability to obtain, CWEA Collection System Maintenance Grade III certification is required within the probationary period
- National Association of Sewer Service Companies (NASSCO) Pipeline Assessment Certification Program (PACP) completion is required within one year of appointment to this position
- National Association of Sewer Service Companies (NASSCO) Lateral Assessment Certification Program (LACP) certification is desirable
- National Association of Sewer Service Companies (NASSCO) Manhole Assessment Certification Program (MACP) certification is desirable
- OSHA competence certification in trench shoring is highly desirable
- Maintain, at all times, the licenses and certifications required for this job classification

**SPECIAL REQUIREMENT:**

Must be available for standby duty and is subject to periodic call-out during off-time hours to assist in emergency repairs and to work various shifts

**PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS:**

Work will primarily be outdoors, with full exposure to the elements, but may work indoors as well perform strenuous physical labor for extended periods of time requiring physical strength and endurance; drive a City vehicle on City business; operate motorized equipment and machinery; may work under damp conditions and in confined spaces and, therefore, may work on slippery and uneven surfaces; crouch, sit stand, walk, bend, crawl, kneel, pull, reach, push, twist, climb ladders and sloping surfaces, grasp, drag, lift and carry items weighing up to 100 pounds; work above shoulder level with power and/or hand tools for sustained periods of time; may be exposed to dust, pollen, grass, dirt, chemicals, solvents, paint, grease/oil, fumes, electrical and mechanical hazards, vehicular traffic, vibration and noise, work with machinery; meet the physical requirements of the class and have mobility, vision, hearing, dexterity and use of both hands and legs appropriate to the duties to be performed.

**NOTE:**

The above statements are intended to describe the general nature and level of work performed by persons assigned to this job. They are not intended to be a comprehensive list of all duties, responsibilities, and skills required.

**FAIR LABOR STANDARDS ACT DESIGNATION:**

Non-exempt

**COVERAGE UNDER THE DEPARTMENT OF TRANSPORTATION REGULATIONS:**

Incumbents in this classification are covered under the Department of Transportation regulations for drug and alcohol policy as specified in the City's Administrative Regulation No. 1051.

**RECRUITMENT INFORMATION**

**This recruitment is open continuous and may close without prior notice. Interested candidates are encouraged to apply immediately.**

**SELECTION PROCESS:** The selection process may include one or more of the following: application review, application assessment, performance test, written test and/or oral interview examination. The employment application, qualifying information questions and/or supplemental questions will be evaluated based on the employment standards and minimum qualifications listed above.

*The City of Fountain Valley is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Candidates with a disability who may need accommodation during the selection process must notify the Human Resources Department at least 72 hours in advance of the exam date.*

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://www.fountainvalley.org/jobs>

OR

10200 Slater Ave  
Fountain Valley, CA 92708

EXAM #2022-112  
FOREMAN- SEWER/STORM DRAIN  
DA

**Foreman- Sewer/Storm Drain Supplemental Questionnaire**

- \* 1. What is the highest level of education you have completed?
  - High School Diploma or equivalent
  - Associate's Degree
  - Bachelor's Degree
  - Master's Degree
- \* 2. Do you possess CWEA Grade II Collection System Maintenance certification? This certification is REQUIRED. Applicants without the certification will not be considered.
  - Yes     No
- \* 3. Indicate the additional certifications that you possess.
  - CWEA Grade III Collection System Maintenance Certification
  - CWEA Grade IV Collection System Maintenance Certification
  - NASSCO PACP Certification
  - NASSCO LACP Certification
  - NASSCO MACP Certification
  - None of the above
- \* 4. In order to complete your application, you MUST attach copies of all certifications you possess to this on-line application which you indicated in Questions #2 and #3 above. Candidates with incomplete applications may not be able to progress to the next step in the recruitment process. Do you understand this requirement?

Yes  No

- \* 5. Do you possess five years of journey-level experience in a Public Works operations, maintenance, and repair of sewer/storm facilities, preferably in a municipal setting?

Yes  No

- \* 6. How many years of experience do you possess supervising staff such as laborers, subcontractors, etc.?

- \* 7. Do you possess a valid CA Commercial Driver's License with Tanker endorsement?

Yes  No

- \* 8. Indicate your years of increasingly responsible experience related to Sewer/Storm Drains.

- No Experience  
 1 year, but less than 2 years  
 2 years, but less than 3 years  
 3 years, but less than 4 years  
 4 years, but less than 5 years  
 5 years or more

- \* 9. Indicate your skill level in the following computer software program: Microsoft Word.

- No Experience  
 Beginner  
 Intermediate  
 Advanced

- \* 10. Indicate your skill level in the following software program: Microsoft Excel.

- No Experience  
 Beginner  
 Intermediate  
 Advanced

- \* Required Question