



SINCE 1933

Orange County Water District Employment Opportunities

CLASSIFICATION: Auto & Equipment Mechanic - Anaheim & Prado

JOB DESCRIPTION:

Incumbents are responsible for performing skilled level maintenance and repair of diesel engine heavy equipment, gasoline automotive and powered portable and stationary equipment, and electric vehicles. Determines vehicle and equipment condition by conducting physical inspections and by use of electronic and other diagnostic methods. Corrects vehicle deficiencies by removing, repairing, adjusting, overhauling, assembling, disassembling, and replacing major assemblies, sub-assemblies, components, parts, or systems, such as, power and drive trains, electrical, air conditioning, fuel, emission, brake, steering, hydraulics; completes machine shop operations; making adjustments and alignments including bearing loads, gear tooth contact, valve mechanisms, governors, oil systems, control linkages, clutches, and traction units.

Coordinates the automotive and/or heavy equipment and powered equipment preventative maintenance program following established guidelines. Keeps equipment available for use by completing preventive maintenance schedules; installing component and part upgrades; controlling corrosion. Maintains vehicle records by annotating services and repairs. Systematically uses the District's computerized maintenance management system. Oversees and schedules moves, repairs, and maintenance of equipment and processes permits for moving heavy equipment. Prioritizes repairs to keep other departments schedules on track as closely as possible. Verifies vehicle performance by conducting test drives, adjusting controls and systems.

Complies with federal and state vehicle requirements by testing engine, safety, and combustion control standards. Maintains vehicle appearance by cleaning, washing, and painting. Designs and fabricates special parts and repairs. Contains costs by using warranty; evaluating service and parts options. Demonstrates the ability to communicate with customers and vendors through oral and written instructions. Maintains accurate logs, records and basic written records of work performed. Orders stock and parts; prepares purchase requisitions; prepares equipment specifications for bidding opportunities. Prepares new vehicles and equipment for assignment to other departments and old vehicles and equipment for surplus when no longer feasible to repair. Ensures equipment compliance for specified programs with federal, state, and local policies procedures, laws rules and regulations.

Operates modern office equipment including a computer, software and diagnostic equipment to perform repairs. Handles job stress. Interacts effectively with others in the workplace. Follows all workplace and job safety rules and policies. Performs other duties of a similar nature or level as assigned.

QUALIFICATIONS:

Education/Training: High School Diploma, or General Equivalency Degree. Possession of ASE certifications is desirable.

Experience: Five years of directly related equipment maintenance experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Knowledge of: Automotive and powered equipment repair and maintenance principles and techniques. Heavy equipment repair and maintenance principles and techniques. Inventory principles. Applicable Federal, state, and local laws, codes, and regulations. Bid preparation techniques. Safe work practices.

Special Requirements:

Possession of a valid California Class "C" Driver's License and proof of automobile insurance. In addition, employee must obtain and retain a valid California Class "A" Commercial Driver's License within six (6) months of employment with tank endorsement and air brake certification at the employee's sole expense.

Positions in this class typically require climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions. Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Incumbents may be subjected to moving mechanical parts, vibrations, fumes, odors, dusts, chemicals, oils, extreme temperatures, workspace restrictions and intense noises. Use of PPE required to protect individual from workplace exposures. Incumbents require sufficient physical ability to work in an office setting; stand or sit for prolonged periods of time; operate office equipment including use of a computer keyboard; push, pull, lift, and/or carry light amounts of weight; verbally communicate to exchange information.

SCHEDULE:

9/80 with alternating Fridays off. Work hours – 6:00 am to 3:30 pm. May be asked to work occasional weekends and overtime as needed.

Salary Range: \$35.07 - \$43.84 per hour

Candidates given an offer of employment will be required to pass a medical examination and background check. This is a safety sensitive job classification that requires registration with the FMCSA Drug and Alcohol Clearinghouse program. Pre-employment drug screening is conducted for DOT Program positions. You must submit an OCWD online employment application to be considered. Please visit www.ocwd.com to complete an application. Applications will be accepted until a sufficient number apply. EOE